



Office of Fire Prevention
1806 S 16th St
La Porte, TX 77571
Office: 281-307-2029
Safety2@ftlg.net

Fire Watch Patrol Log Sheet

Building Name Requiring Fire Watch: _____

What Fire Protection Equipment/System is Out of Service: _____

Fire Watch Duties Conducted By (print name/position): _____

Fire Watch Commenced: Date: _____ Time: _____

Fire Watch Terminated: Date: _____ Time: _____

Round	Date	Start Time (circle a.m./p.m.)	End Time (circle a.m./p.m.)	Areas Patrolled & Comments	Initials
<i>(example)</i>	<i>8/1/16</i>	<i>9:00 p.m.</i>	<i>9:15 p.m.</i>	<i>All hallways on all floors; building occupied</i>	<i>GAW</i>
1	/ /	a.m. p.m.	a.m. p.m.		
2	/ /	a.m. p.m.	a.m. p.m.		
3	/ /	a.m. p.m.	a.m. p.m.		
4	/ /	a.m. p.m.	a.m. p.m.		
5	/ /	a.m. p.m.	a.m. p.m.		
6	/ /	a.m. p.m.	a.m. p.m.		
7	/ /	a.m. p.m.	a.m. p.m.		
8	/ /	a.m. p.m.	a.m. p.m.		
9	/ /	a.m. p.m.	a.m. p.m.		
10	/ /	a.m. p.m.	a.m. p.m.		
11	/ /	a.m. p.m.	a.m. p.m.		
12	/ /	a.m. p.m.	a.m. p.m.		
13	/ /	a.m. p.m.	a.m. p.m.		
14	/ /	a.m. p.m.	a.m. p.m.		
15	/ /	a.m. p.m.	a.m. p.m.		
16	/ /	a.m. p.m.	a.m. p.m.		

Notes

- Rounds shall be made every 15 minutes within an occupied building; all other buildings shall maintain 30-minute rounds.
- Begin a new Fire Watch Patrol Log Sheet for each new day of Fire Watch.