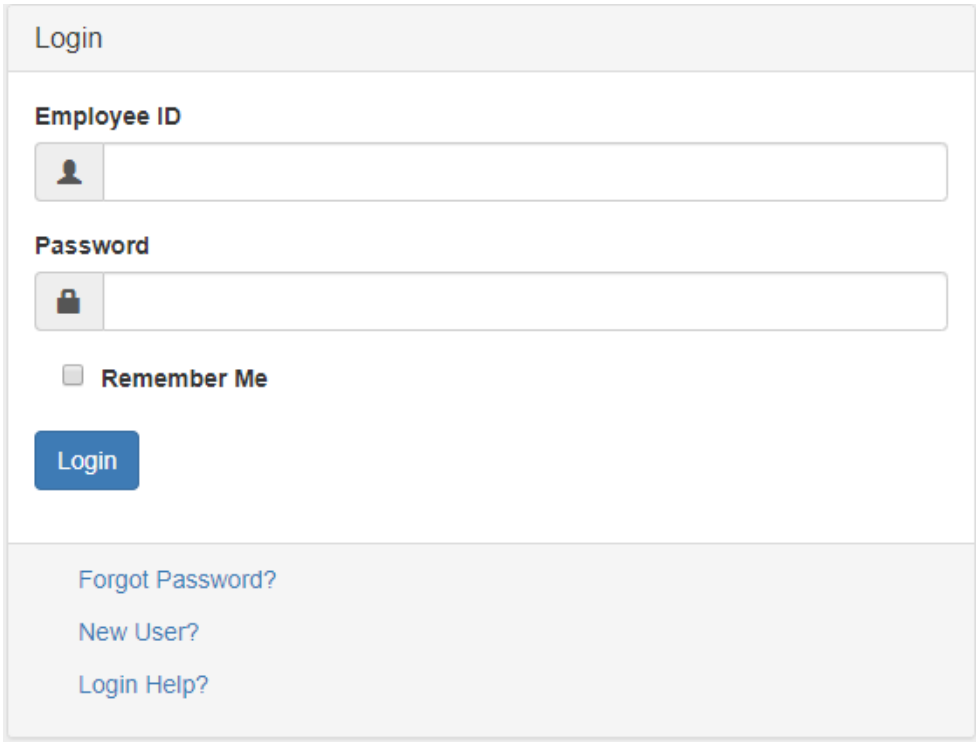
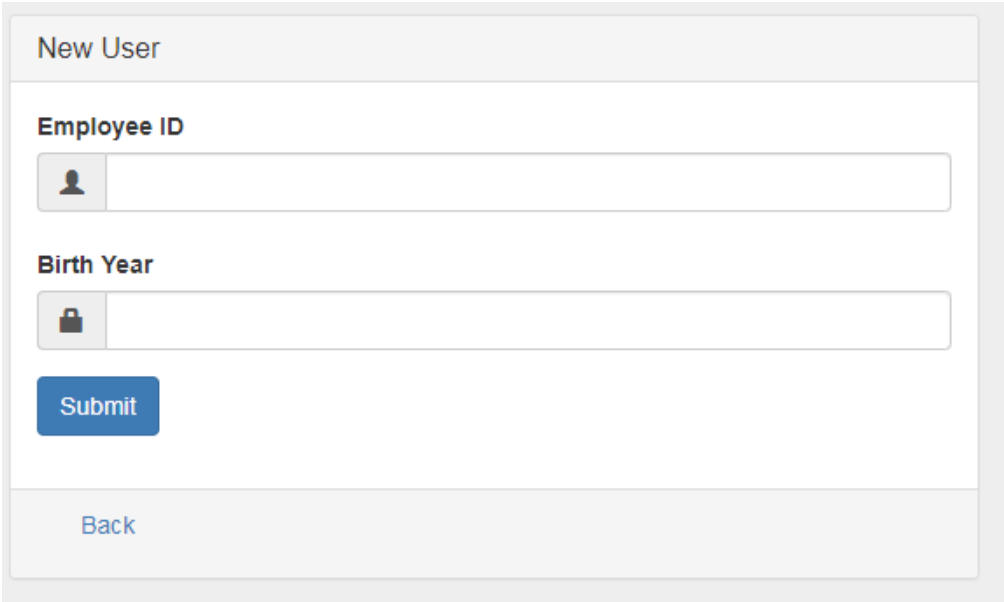
Online Pay Statement Access

1. Visit the Employee Extranet at https://employee.ftlg.net. It is recommended that you bookmark this site.
2. Select New User.

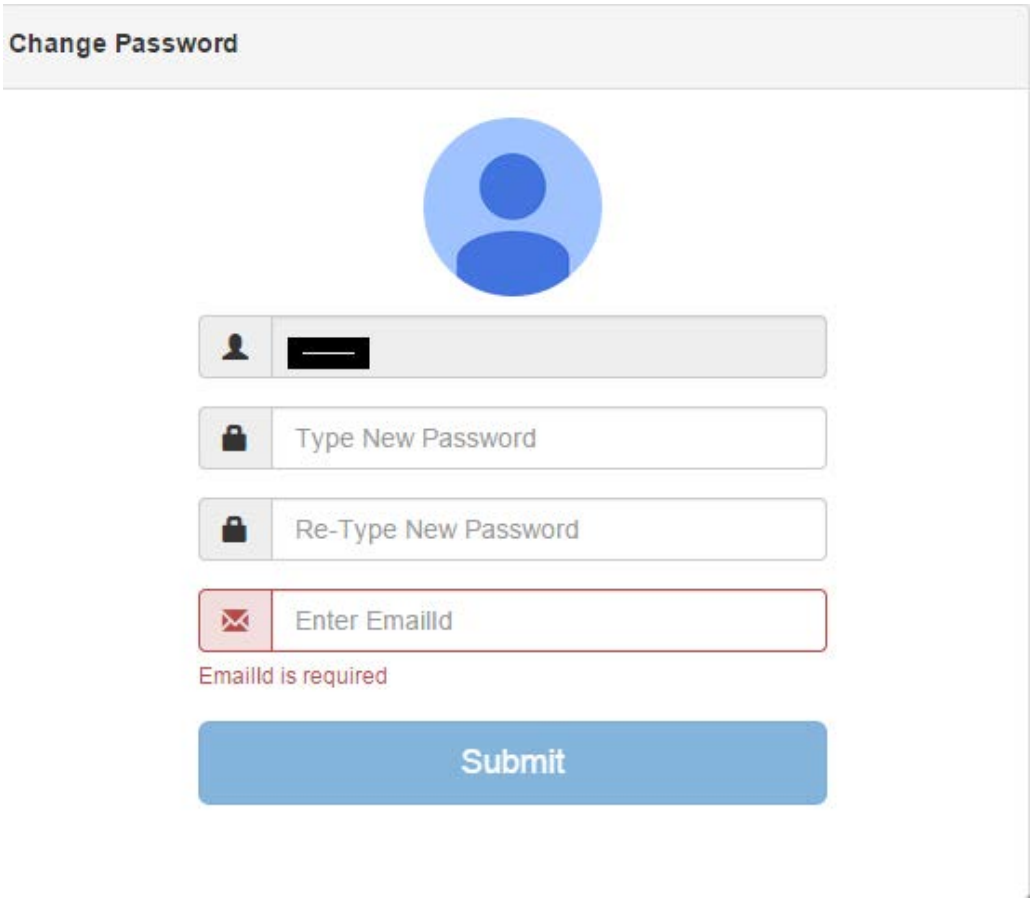


3. You will be promted to enter your employee ID and your four digit birth year.



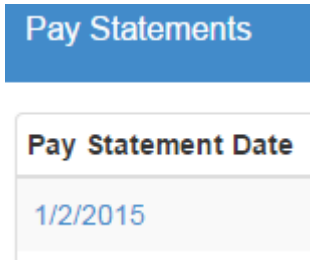
Employee ID: Your Employee ID is your employee number. *Please note that if you were previously required to add leading zeros to your employee number, you are no longer required to do so.* If your employee number is 1234, your User ID will be 1234. If your employee number is 123, your User ID will be 123.

4. You will be prompted to enter a new password and an Email ID. You must enter an email ID in order to register. This email address will be used for all password reset requests. It will NEVER be shared with any outside parties.



An email address is required. If you do not have an email address, there are several free sites where you can register for one. Some of these sites include www.gmail.com and www.ymail.com.

If you have a "@ftlg.net" address, you may choose to use either that address or a personal email address.

5. Upon successful registration, you will be welcomed to the Employee Extranet

6. Please use the Employee Extranet to view your Pay Statements. You will see your pay statements listed in chronological order. From this site, you will be able to select a Pay Statement Date (click the date) to view and print individual check details.